

## **Shallion Support Safeguarding Policy for Children and Vulnerable Adults**

Shallion Support is committed to safeguarding and promoting the welfare of vulnerable adults and any children we may encounter during our work.

1. **Definition:** A vulnerable adult is anyone aged 18 or over who may be unable to take care of or protect themselves due to illness, disability, or circumstance. We may encounter children in the homes of clients during our support.

### **2. Our Responsibilities**

- Volunteers and staff must never be left alone with a child unless approved for that role.
- No personal care or medical tasks will be provided.
- If a safeguarding concern arises, it must be reported immediately to the founder or safeguarding lead.

### **3. Recruitment & Vetting**

- All volunteers working in a home support capacity with children and vulnerable adults must undergo a full PVG check through Disclosure Scotland.
- Roles not involving direct contact with clients (e.g., admin or customer service) are not subject to vetting but are still expected to follow safeguarding practices.

### **4. Reporting Procedures**

- Concerns about abuse, neglect, or inappropriate conduct must be reported promptly.
- Shallion Support will contact appropriate agencies if necessary and document all reports securely.

### **5. Code of Conduct**

- No volunteer or staff member may share personal beliefs (e.g., religion or politics) with clients or their families.
- Boundaries must be respected at all times to ensure client dignity and safety.

Further Free Training:

- Volunteer Now (Free Safeguarding Training): <https://www.volunteernow.co.uk>
- NSPCC Online Training: <https://learning.nspcc.org.uk/training>

## **SAFEGUARDING CHILDREN & VULNERABLE ADULTS QUIZ**

1. What is safeguarding?
  - A. Making sure people behave appropriately
  - B. Protecting the health, well-being, and rights of vulnerable people
  - C. Checking people's criminal records
  - D. Providing shelter to vulnerable people
2. If a client discloses abuse to you, you should:
  - A. Keep it secret if they ask you to
  - B. Promise to help them yourself
  - C. Reassure them and report it immediately to your Safeguarding Lead
  - D. Discuss it with other volunteers
3. Volunteers must apply for a PVG if:
  - A. They want to do admin work
  - B. They are providing direct home support
  - C. They are attending volunteer events
  - D. They are managing the social media account

Signature/Date: